**Risk Assessment**

| Workplace |  | **Department**  |  |
| --- | --- | --- | --- |
| Risk Assessor |  |
| Room/Area |  |
| Task/Activity | Using a computer  |
| Date |  | **Review Date** |  |

|  |
| --- |
| Description of HazardDrinking a liquid whilst next to a computer and spilling it. Electrical ShockDamage to eyes Damage to back  |
| Consequence of Hazard ~~Low~~  Medium  ~~High~~ |
| Persons at RiskUser of the computer. |
| **Types of accident/harm to persons at risk**Equipment and clothes could become dirtyPossible electrocution |
| Please mark appropriate number (1 = very low, 5 = very high) and Risk Priority Rating |
| **Likelihood :** ~~1~~  2 ~~3 4 5~~ | **Severity :** 1 ~~2 3~~ (Low, medium, high) |
| **Risk (Likelihood x Severity)** | 2 |
| **Risk Priority Rating** |  High (9 – 15) Medium (4 – 9) Low (1 – 4) |
| Recommended Control MeasuresDon’t drink next to a computer.Don’t bring a drink into the IT room Take regular breaks from the screenMove about and stretch limbs and back when not using the machine   |
| **Review/Evaluation**  |
| **Signature of Manager** |  |
| **Name of Manager** |  |
| **Date** |  |